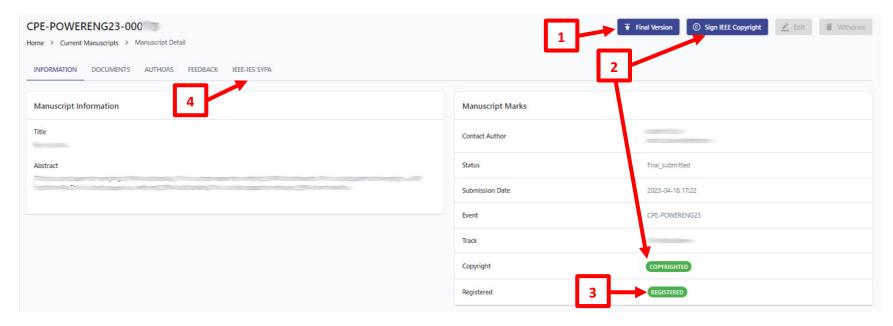
SHORT GUIDE ON HOW TO APPLY FOR IES STUDENT AND YOUNG PROFESSIONALS PAPER ASSISTANCE

- 1. Upload the final version of the manuscript.
- 2. Sign off the copyrights to IEEE (it can take up to 24 hours to be registered through all IEEE systems).
- 3. The paper must be registered (if paid by bank transfer, it is suggested to send us the proof ASAP).
- 4. Proceed to the "IEEE-IES SYPA" tab.



- 5. In the line "IEEE-IES Student & Young Professionals Travel Assistance", press the button in the last column ("Actions").
- **6.** Fill in the application that includes:
 - Name+Surname (taken from your account information automatically);
 - email (taken from your account information automatically);
 - IEEE Membership Number (make sure no mistakes are made as it can invalidate your application);
 - IES membership info (you must be IEEE IES member);
 - Course of Study;
 - University (taken from your account information automatically);

- Country (taken from your account information automatically);
- Nationality;
- City;
- Past Assistances (this will be verified, penalties will be applied if false information is provided);
- CV in PDF;
- Proof of conference registration in PDF;
- Link to the 3M Video.
- **7.** Submit the application.

Timeline:

- 1. IES SYPA Application submission deadline April 30, 2023, 23:59 GMT-7. (Late applications will not be considered)
- 2. Feedback on the video May 3, 2023. (You will receive an email with our recommendations/comments from the submission system).
- 3. Submission of the final 3-minute video May 7, 2023, 23:59 GMT-7. (The submission system will allow you to modify and resubmit your EXISTING application).
- 4. Announcement of winners May 14, 2023.

Important notes:

- 1. Any IEEE member who graduated from their first university degree (typically Bachelor's) in the past 15 years automatically becomes a Young Professionals member. The organizing committee holds the right to request a proof.
- 2. A Student/Graduate Student member must carry at least 50% of a normal full-time academic program as a registered undergraduate or graduate student in a regular course of study in IEEE-designated fields. The total cumulative period for a member to hold the Student member grade and/or the Graduate Student member grade is limited to eight years. The organizing committee holds the right to request a proof.
- 3. The assistantship is limited to 1500 USD per person.
- 4. BOTH grades for paper and video will influence your final SYPA ranking, i.e., your chances of getting the scholarship.