

Motivation letter: The Development Fund's scholarship

The purpose of a motivation letter is to provide the applicant with an opportunity to introduce themselves, explain their interest in and suitability for a specific scholarship. A motivation letter allows the applicant to highlight their skills, experiences, achievements, and goals in a way that complements their CV and other application documents. Here are some specific objectives that a motivation letter usually focuses on:

- **Self-Introduction:** Provides a brief overview of the applicant's background, education, and work experience.
- **Expressing Interest and Motivation:** Explains why the applicant is interested in the specific position or program and what motivates them.
- **Showcasing Skills and Achievements:** Highlights the applicant's most important skills and accomplishments relevant to the position or program.
- **Describing Future Plans:** Expresses how the position or program will contribute to the applicant's future plans and career goals.

A good motivation letter is clear, specific, and well-structured, providing the reader with a clear understanding of the applicant's interests, motivation, and suitability.

A good checklist for writing a motivation letter:

- **Salutation:** Address the letter to the scholarship provider; there's no need to mention the Development Fund.
- **Names:** Ensure that the correct name of the scholarship provider is used in the motivation letter.
- **Scholarship requirements:** Refer to the points in the scholarship statute detailing the ideal candidate. It's beneficial to highlight these in the motivation letter.
- **Formatting:** Remember to follow proper formatting conventions (font size 12, line spacing 1.5, justified alignment).

PS! Save and submit the letter as a PDF.