

Based on § 29 of the Statutes of Tallinn University of Technology
Adopted by the Student Parliament decision No. 11 of 07.04.2026
Approved by the Senate of Tallinn University of Technology decision No. 9 of 19.05.2026

Definitions

The Student Body of Tallinn University of Technology (hereinafter: the Student Body) is an institution which, based on the interests, needs, rights, and obligations of the students of TalTech (hereinafter: students), exercises the students' right to self-government: to independently decide and organize, in accordance with the law and legal acts issued under it, matters concerning student life at TalTech. The Student Body consists of all students matriculated at TalTech.

The bodies of the Student Body are the Student Parliament (hereinafter: the Parliament), the Board of the Student Body (hereinafter: the Board), the Audit Committee, and the Student Councils of the Schools (hereinafter: the Student Council).

The Student Parliament is the highest representative and decision-making body of the Student Body, elected by students and consisting of 15 members. The work of the Student Parliament is led by the Chair of the Student Parliament meeting. The Student Parliament of the Student Body is regarded as the student union within the meaning of the Higher Education Act.

The Board is an executive body elected by the Student Parliament, consisting of at least three members, which represents the Student Body, manages the activities of the Student Body, and performs the tasks assigned by the Student Parliament within the scope of the rights and obligations delegated to it.

The Audit Committee is a supervisory body elected by the Student Parliament, consisting of one to three members, whose purpose is to verify the correctness of the Student Parliament, economic activities and documentation, the purposeful and lawful use of property and resources, as well as the compliance of the activities of the Student Body's bodies with the decisions of the Student Parliament.

The Student Council is the representative body of the students of a School, responsible for promoting student life and the quality of education, as well as representing students at the School level. The Student Council elects a Board consisting of at least three members.

A member of the Student Union is a voluntary staff position within the Student Union, established by a decision of the Board, whose duties have been determined in advance and are aimed at implementing the Student Body's action and development plan.

A conflict of interest arises in a situation where the personal, economic, professional, or other interests of an active member affect or may affect their ability to perform their duties impartially and independently, or create reasonable doubt as to the existence of such influence.

A student referendum is a direct and general vote of the members of the Student Body, organised pursuant to the established procedure, for forming a position or making a decision on matters concerning the Student Body.

1. General Provisions

- 1.1. The beginning of student body activities at the University dates to October 1st, 1920.
- 1.2. The English name of the Student Body (Üliõpilaskond) Student Body of Tallinn University of Technology.
- 1.3. The Student Body has its own symbols and colors, which can be found in the Regulations on the Symbolism of the TalTech Student Union.
- 1.4. The Statutes of the Student Body (hereinafter: the Statutes) establish:
 - 1.4.1. the rights and obligations of students;
 - 1.4.2. the procedure for forming representative, executive, and other bodies and the principles of their activities;
 - 1.4.3. the principles for the use, management, and possession of assets and the budget.

2. Rights and Obligations of Students

- 2.1. Students have the right to:
 - 2.1.1. participate in studies in accordance with the Universities Act and other applicable legislation;
 - 2.1.2. elect the Student Parliament and run as candidates for the Student Parliament and other collegiate decision-making bodies of the University;
 - 2.1.3. obtain information about the work of the Student Parliament;
 - 2.1.4. submit a written and reasoned appeal to the Electoral Committee, the Board, or the Rector within three working days after the publication of the Student Parliament election results;
 - 2.1.5. demand that the Student Parliament organize a student referendum by submitting a written, reasoned joint petition by at least 500 students;
 - 2.1.6. demand that the Student Parliament announce extraordinary elections by submitting a written, reasoned joint petition signed by at least 1/10 of the University's students.
- 2.2. Students are obliged to:
 - 2.2.1. complete the curriculum to which they have been matriculated;
 - 2.2.2. behave in accordance with generally recognized norms of conduct and academic practice and fulfil the obligations imposed on students by legislation.

3. Bodies of the Student Body

- 3.1. A member of a body is obliged to ensure the continuity of their work, participate in the activities of the body, make decisions that consider the interests of students, and fulfil the obligations assigned to them.
- 3.2. The mandate of a member of a body ends upon exmatriculation, except in cases where the member is exmatriculated due to the completion of the curriculum.
- 3.3. The bodies are competent to make decisions when more than half of the voting members of the body participate in the decision-making.
- 3.4. The bodies make decisions by a simple majority of votes, unless a higher majority requirement is established in the Statutes or in the Rules of Procedure of the body.
- 3.5. The form of work of the bodies is a meeting, which may be conducted in person or electronically.

- 3.6. The meetings of the bodies are public, except for the **Audit Committee**, unless the respective body decides otherwise. A meeting may be declared closed only for a specific agenda item; the entire meeting cannot be declared closed. Decision-making without convening a meeting is always public.
- 3.7. Voting is public, except for votes related to the election or recall of persons, or when the body decides otherwise for a justified reason.
- 3.8. The decisions of the bodies are public, unless they have been duly declared confidential by a reasoned decision.
- 3.9. In the event of a conflict of interest, a member of the body must inform the other members of the body and recuse themselves from the decision-making process.

4. Competence of the Student Parliament

- 4.1. The Student Parliament represents and protects the interests of students and represents the positions of the Student Body.
- 4.2. Members of the Student Parliament perform their duties personally and may not authorize another person to participate in the work of the body on their behalf.
- 4.3. The Student Parliament:
 - 4.3.1. adopts the Statutes and the Development Plan of the Student Body by a 2/3 majority vote of its members. The Statutes are submitted to the Senate of Tallinn University of Technology for approval;
 - 4.3.2. establishes documents regulating the Student Body and its organs;
 - 4.3.3. adopts the budget of the Student Body's and approves the report on the implementation of the budget;
 - 4.3.4. elects and recalls members of the Board;
 - 4.3.5. elects and recalls the Chairman of the Meeting;
 - 4.3.6. elects and recalls members of the Audit Committee;
 - 4.3.7. elects representatives of the Student Body to university-wide and national representative and executive bodies;
 - 4.3.8. approves the annual action plan and strategic documents of the Student Parliament;
 - 4.3.9. determines the remuneration of the Board members;
 - 4.3.10. may annul decisions made by the Board that exceed or have exceeded the competence of the Board;
 - 4.3.11. may request necessary information and assistance for its duties from university employees
 - 4.3.12. may make proposals to the Rector for the university to become a member of international organisations;
 - 4.3.13. may at any time, through a secret vote, recall the representatives elected by it, the Audit Committee, the Chairman of the Meeting, and the members of the Board. A recall shall be put to a vote if requested by a written application of at least 1/3 of the members of the Student Parliament;
 - 4.3.14. may establish working groups based on field-specific basis to discuss draft documents and matters processed by the Student Parliament;

- 4.3.15. discusses other matters concerning the Student Body that do not fall within the competence of another body under legislation;
- 4.3.16. performs other duties arising from legislation.

5. Election and Composition of the Student Parliament

- 5.1. Members of the Student Parliament are elected in free, general, equal, and direct democratic elections by secret ballot.
- 5.2. Regular elections of the Student Parliament are announced by the Student Parliament.
- 5.3. Each student has one vote.
- 5.4. A student may vote only among the students standing as candidates in their own electoral district.
- 5.5. The Rules of the Election of the Student Parliament provides the principles for forming electoral districts, their number and the number of mandates.
- 5.6. The mandate of the composition of the Student Parliament remains valid until the mandate of the new composition begins. The mandate of the new Student Parliament begins on the next working day after the election results have been confirmed by the Rector.
- 5.7. After the approval of the election results, the Chairman of the Board convenes the first meeting of the Student Parliament. If the Chairman of the Board fails to convene the meeting, the right to convene the Student Parliament lies with any elected member of the Student Parliament or with the Board.
- 5.8. The Rector dissolves the Student Parliament and announces extraordinary elections of the Student Parliament:
 - 5.8.1. on the basis of a written joint application submitted to the Rector by at least 1/10 of the university's students;
 - 5.8.2. the Student Parliament loses its capacity to act, i.e., if:
 - 5.8.2.1 the number of its members falls below 3/4 of the initial composition;
 - 5.8.2.2 no meeting of the Student Parliament has taken place within 60 calendar days from the last meeting or within 30 calendar days after the new composition has been approved by the Rector, excluding from those days the periods specified in clause 6.1;
 - 5.8.2.3 the Student Parliament is unable to elect the Chairman of the Board, members of the Board and the Audit Committee within 75 calendar days after the end of the mandate of the Chairman of the Board, members of the Board or the Audit Committee, excluding from the 75 calendar days the periods specified in clause 6.1.;
 - 5.8.2.4 less than half of its members have participated in three consecutive meetings of the Student Parliament;
 - 5.8.2.5 on any other grounds arising from legislation.
- 5.9. A member of the Student Parliament is removed from its composition if they:
 - 5.9.1. have submitted a corresponding written resignation;

- 5.9.2. have not participated in three regular meetings of the Student Parliament or a committee during the activity year, or have not participated in a total of four consecutive regular meetings of the Student Parliament and/or a committee.
- 5.10. A candidate who is next in the ranking in the same electoral district on the basis of the election results is appointed to replace a member of the Student Parliament who has been excluded from the composition. If there are no students from the same School in the ranking list, the substitute member is appointed from the general ranking list. In the absence of substitute members, the Student Parliament continues its work with a smaller composition.

6. Rules of Procedure of the Student Parliament

- 6.1. Regular meetings of the Student Parliament shall take place at least once per calendar month, except during the periods from 15 June to 15 August and from 22 December to 12 January.
- 6.2. Meetings may be held electronically or in person. The following may not take place without convening in person:
 - 6.2.1. elections of persons: appointment, approval, and recall of representatives;
 - 6.2.2. adoption, amendment, or repeal of the Statutes, Development Plan, Rules of Procedure, and Election Rules;
 - 6.2.3. deliberation of the budget and other decisions or actions related to the management, use, and possession of property.
- 6.3. The Student Parliament has the right to adopt decisions in writing, in a reproducible format, without convening a meeting, except for the matters excluded in point 6.2.
- 6.4. A meeting of the Student Parliament cannot be declared closed when deliberating the election of persons, the budget, the Statutes, or the Development Plan.
- 6.5. An extraordinary meeting of the Student Parliament is convened by the Chairman of the Meeting within five working days upon:
 - 6.5.1. receiving a corresponding request from the Board;
 - 6.5.2. receiving a request from at least 1/3 of the members of the Student Parliament.
- 6.6. Members of the Student Parliament must be notified of an extraordinary meeting at least five working days in advance.
- 6.7. If the Chairman of the Meeting fails to convene an extraordinary meeting under the circumstances specified in point 6.5, the applicants for the extraordinary meeting have the right to convene the meeting on the same basis as the Chairman.
- 6.8. The Chairman of the Meeting:
 - 6.8.1. convenes both regular and extraordinary meetings and prepares the agenda and materials;
 - 6.8.2. chairs the meetings and ensures order;
 - 6.8.3. prepares, in cooperation with the Board, the work plan of the Student Parliament;
 - 6.8.4. perform other duties arising from the Statutes and the Rules of Procedure.
- 6.9. Meetings of the Student Parliament are recorded in minutes; the minutes are signed by the Chairman of the Meeting and the minute-taker.

7. The Board

- 7.1. The Board consists of the members of the Board, and its work is led by the Chairman of the Board. The Board is responsible for fulfilling the duties of an absent Board member, and the procedure for substituting a member is established in the Rules of Procedure for Student Bodies.
- 7.2. Members of the Board are elected for a term of up to 26 months.
- 7.3. A member of the Student Parliament who is elected as a member of the Board shall have their mandate in the Student Parliament terminated as of the moment of their election to the Board.
- 7.4. The authority of a Board member lasts until the start of the authority of a new Board member. The authority of a new Board member begins on the 90th–150th calendar day after being elected. If a Board member is absent, the authority of the newly elected Board member begins immediately.
- 7.5. The Board:
 - 7.5.1. implements the decisions of the Student Parliament;
 - 7.5.2. decides on the creation of paid positions within the Student Body and the filling of such positions, as well as conclude employment contracts based on the authorization granted by the Rector;
 - 7.5.3. decides on the creation of Student Union member or volunteer positions within the Student Body and the filling of such positions;
 - 7.5.4. determines under which field of responsibility of a Board member a Student Union member belongs;
 - 7.5.5. is responsible for the draft of the budget and action plan of the Student Body and submits them to the Student Parliament for approval;
 - 7.5.6. prepares the regulations for the acquisition, use, and disposal of property in the possession of the Student Body and submit them to the Student Parliament for approval;
 - 7.5.7. is responsible for the management of the Student Body's financial resources in accordance with the procedures established by the Student Parliament;
 - 7.5.8. approves the total volumes of project support and annual grant funds;
 - 7.5.9. allocates annual grants and project funds to student organizations and students in accordance with the Regulations for the Funding of Student Life;
 - 7.5.10. approves the terms and conditions and price list for the provision of paid services;
 - 7.5.11. is responsible for the accuracy of the Student Union's accounting;
 - 7.5.12. prepares, twice a year, a report on the implementation of the Student Body's budget and submits it to the Student Parliament for approval;
 - 7.5.13. performs other tasks arising from legislation or assigned by the Student Parliament.

8. Student Council of the School

- 8.1. The Student Council brings together students of a School who wish to represent and protect the interests of the School's students.
- 8.2. The highest body of the Student Council is the General Meeting.

- 8.3. The activities of the Student Council are managed by the Board of the Student Council.
- 8.4. The Board of the Student Council consists of at least three members elected at the General Meeting of the Student Council, including the Chairman of the Board, who leads its work.
- 8.5. Members of the Board of the Student Council are elected for a term of up to fourteen months.
- 8.6. The mandate of a member of the Board of the Student Council remains valid until the mandate of the new Board member begins. The mandate of the new member begins within 90 calendar days after their election. If the position of the previous member is vacant, the mandate of the newly elected member begins immediately.
- 8.7. The Board of the Student Council:
 - 8.7.1. approves the members of the Student Council and manages membership applications;
 - 8.7.2. prepares the draft budget of the Student Council and submits it to the General Meeting of the Student Council for discussion;
 - 8.7.3. is responsible for the use of the Student Council's financial resources in accordance with the procedures established by the General Meeting of the Student Council;
 - 8.7.4. prepares, twice a year, a report on the implementation of the Student Council's budget and submit it to the General Meeting for approval;
 - 8.7.5. performs other tasks assigned by the General Meeting of the Student Council.

9. Property and Financing

- 9.1. The bodies of the Student Body acquire, use and write off university and other assets in accordance with the legislation of the university and the respective body.
- 9.2. The budget of the Student Body is part of the university's budget.
- 9.3. The university's budget provides the financial resources that the Student Union may use at its discretion to perform its duties.
- 9.4. The bodies of the Student Body have the right to provide paid services for financing their statutory activities.

10. Supervision

- 10.1. Supervision over the bodies of the Student Body is carried out by the Rector, persons appointed by the Rector, and the Audit Committee.
- 10.2. The Student Parliament elects an Audit Committee consisting of up to three members, with elections announced during the spring semester of the academic year. A member of the Audit Committee is elected for a term of up to 14 months. Members of the Audit Committee may be elected from among all students and alumni of the University, except members of the Board, members of the Student Union appointed by the Board, and members of the Student Parliament during their term of office.
- 10.3. If the Audit Committee is not elected in full composition in the elections held during the spring semester, additional elections may be held during the autumn semester to find the missing member(s). The election process is the same as for the regular elections of the Audit Committee.

- 10.4. In the case of a conflict of interest, a member of the Audit Committee must recuse themselves from the relevant work processes of the Audit Committee.
- 10.5. The positions subject to audit include the Student Parliament, the Board, the Chairman of the Meeting, and the Student Union members.
- 10.6. The mandate of a member of the Audit Committee remains valid until the mandate of the new member begins. The mandate of the new Audit Committee member begins within 30 calendar days after their election. If the position of the previous member is vacant, the mandate of the newly elected member begins immediately.
- 10.7. The Audit Committee has the right to receive, within five working days from the date of request:
 - 10.7.1. from persons holding positions subject to audit, contracts and documentation reflecting economic and financial activities, and to obtain copies and extracts thereof;
 - 10.7.2. oral and written explanations from the persons concerned.
- 10.8. A member of the Audit Committee has the right to participate in the meetings of the Board with the right to speak, except when the Board meeting has been declared closed.
- 10.9. The Audit Committee must inform the Student Parliament and the Board electronically or in writing of any deficiencies or violations discovered.
- 10.10. The Audit Committee is accountable to the Student Parliament.

11. Implementation Provisions

- 11.1. The Statutes adopted by Student Parliament decision No. 11 of 07.04.2026 and approved by the Senate decision No. 9 of 19.05.2026 are repealed.
- 11.2. These Statutes enter into force upon their approval by the Senate of Tallinn University of Technology.